



Wilton Clarke Academic Publishing

Scholarly publishing in medical, biomedical and health sciences

STANDARDS OF CONDUCT FOR EDITORS

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Standards of Conduct for Editors

Wilton Clarke Academic Publishing believes that strong editorial stewardship is central to meaningful scholarship. We work with editors who value intellectual honesty, thoughtful curation, and the responsible dissemination of knowledge. Our editorial partnerships are built on trust, independence, and a shared commitment to quality.

1. Purpose and Editorial Role

Editors play a central role in shaping the quality, credibility, and direction of the publications of Wilton Clarke Academic Publishing. They are entrusted with guiding scholarly work while upholding standards of integrity, fairness, and academic rigor. Wilton Clarke Academic Publishing values editorial independence alongside shared responsibility for maintaining ethical publishing standards.

2. Core Responsibilities

Editors are expected to:

- Organize and develop the work in a coherent and academically sound manner
- Select contributors based on expertise and relevance
- Ensure that all contributors are aware of and adhere to the Wilton Clarke Academic Publishing’s “Standards of Conduct for Authors”
- Review submissions critically for quality, clarity, and scholarly value
- Approve the final manuscript prior to submission to production

Editors should ensure that author and editor details (names, affiliations, order) are accurate and final at the time of submission.

Professional, timely, and respectful communication with authors and the publisher is expected throughout the process.

3. Editorial Judgment and Independence

Editorial decisions should be guided by:

- Scholarly merit and relevance
- Quality and clarity of the work
- Alignment with the scope and audience

Editors are encouraged to exercise independent judgment while working in alignment with Wilton Clarke Academic Publishing policies and standards.

4. Peer Review and Quality Assurance

Editors are expected to ensure that submissions undergo an appropriate level of review, which may include:

- Feedback from qualified subject experts
- Constructive and unbiased evaluation
- Consideration of disciplinary norms and the nature of the publication

The approach to review may vary depending on the type of work (e.g., edited volumes, textbooks, reference works), but should always support the development of high-quality content.

5. Integrity and Originality

Editors should take reasonable steps to ensure that:

- Submitted work is original
- Sources are appropriately acknowledged
- Overlapping or redundant publication is identified and addressed

Any concerns regarding originality or integrity should be discussed with Wilton Clarke Academic Publishing.

6. Conflicts of Interest

Editors are encouraged to disclose any interests that may influence their editorial decisions, including:

- Professional or institutional relationships
- Financial interests
- Personal associations with contributors

Where a significant conflict exists, editors should recuse themselves from handling the relevant work.

7. Ethical Oversight

Editors should be attentive to ethical considerations, particularly in biomedical and clinical contexts, including:

- Ethical approval for research involving human or animal subjects
- Appropriate consent where applicable
- Submissions raising ethical concerns should be discussed with the publisher before proceeding.

8. Handling Concerns and Corrections

Editors are expected to:

- Inform Wilton Clarke Academic Publishing of any significant concerns regarding submitted or published work
- Assist in addressing issues such as errors, clarifications, or ethical questions

Wilton Clarke Academic Publishing will guide decisions regarding corrections, updates, or retractions where necessary.

9. Confidentiality

Editors should treat as confidential:

- Submitted manuscripts
- Reviewer comments
- Editorial discussions and correspondence

Information obtained through editorial work should not be used for personal or professional advantage.

10. Professional Conduct

Editors are expected to:

- Engage respectfully and constructively with authors and reviewers
- Maintain professionalism in all communications
- Support a fair and collegial scholarly environment

11. Working with Wilton Clarke Academic Publishing

Editors work in partnership with Wilton Clarke Academic Publishing and are encouraged to:

- Seek clarification where needed
- Align with publishing policies and processes
- Support timely and efficient publication workflows

12. Addressing Ethical Concerns

In cases of suspected ethical concerns or disputes:

- Editors should notify Wilton Clarke Academic Publishing
- Matters will be reviewed in accordance with established ethical guidelines
- Appropriate actions will be taken depending on the nature of the concern

If an editor is found to have violated these guidelines, Wilton Clarke Academic Publishing may take appropriate action depending on the nature and severity of the concern, including removal from the editorial role or rejection and withdrawal of affected work.

Editorial Commitment

By serving as an editor for Wilton Clarke Academic Publishing, individuals agree to uphold these principles and contribute to maintaining the integrity and quality of scholarly publishing.